

Outlining a professional development plan that best fits program goals and staff needs is critical for the success of incorporating GED-i in the adult education curriculum. C.A.I.T offers multiple professional development opportunities for all adult education staff members. As teachers and support staff members become familiar with integrating online learning into the adult education program, the students' success and completion rates will increase. In order to have a well-supported and prepared staff, selecting any combination of these online learning opportunities will create a well-rounded professional development plan.

6-WEEK ONLINE LEARNING OPPORTUNITIES:

TLO-Teaching and Learning Online

This course is designed to prepare teachers for teaching at a distance. Topics covered include the following: building a learning community, using the Internet to supplement learning; using features and tools in an online curriculum to engage students.

DL102- Distance Learning 102

This study group formatted curriculum allows instructors to network with educators all over the country. Participants will create case studies relating to student orientation, retention, assessment, and other topics. Participants will share tips, strategies, and resources relating to each case study.

SELF-PACED LESSONS:

Marketing GED-i

During this self-paced module, program administrators and instructors will identify successful marketing strategies to promote GED-i with the intended target audience.

Engaging the GED-i Learner

During this self-paced module, teachers will identify strategies to engage the learner throughout their learning experiences. Specific strategies will be included and steps will be provided to formulate an implementation plan for their own GED-i classroom or any other online curriculum.

SELF-PACED LESSONS: (CONT.)

Becoming a Successful GED-i Instructor

During this self-paced module, teachers will identify strategies to becoming a successful online teacher. Specific strategies will be included and steps to formulate an implementation plan for their own GED-i classroom or any other online curriculum will be provided.

NOTE: *These self-paced professional development options will be available for the field in August 2007.*

PROFESSIONAL DEVELOPMENT OPTIONS:

New User Training

Prior to accessing GED-i and using with students, teachers need to participate in a New User Training. This training is offered many times throughout the year in Face-to-Face trainings, Video Conference Trainings, and Email Trainings. The purpose of the New User Training is to explore the GED-i curriculum and to learn how to navigate the GED-i site as both a teacher and student (or program administrator). In addition, you will discuss classroom and program implementation ideas and share tips and best practices from the field.

Advanced User Training

Once the teacher has learned how to successfully navigate the GED-i curriculum and site, they will have an opportunity to learn how to fully utilize the tools to create an engaging learning environment for the students.